

Homework Setting Policy

Reviewed	July 2021
Next Review Date	July 2022
Lead for Review	Assistant Principal Academic

Homework Setting

The college regards homework as an <u>important</u> teaching and learning strategy that allows the students to practise the necessary skills relevant to each subject.

The college expects that homework will be set and marked regularly, while recognising the timing and nature of homework may vary between subjects.

Students must keep a record of all homework set in their homework diary; this enables them to practise the skills of organisation and responsibility for their own learning. Homework will be set regularly; this could be simple reading or writing tasks. A more formal written homework should be set and marked to exam board standard on average weekly.

The regularity of this more formal homework depends on the subject. The college recommends that on average, enough homework is set, that <u>genuinely</u> allow the students to develop the necessary skills to enable them to make suitable progress. In some subjects this might be weekly however for other subjects there may be more continuous assessment that is more suitable. Whatever the regularity, homework must enable the teacher to <u>monitor</u> students' progress. Teachers must keep in mind to not set too much homework; students must balance their work between subjects. It is not fair on students if one subject sets too much.

With this in mind the college recommends the following:

Year	Suggested time for each homework assignment*:
Year 9 and GCSE preparation programme	20 minutes per subject per week
Year 10	30 minutes per subject per week
Year 11 and Sixth Form preparation programme	45 minutes per subject per week
Years 12 and 13, BTEC and UFP.	4 to 6 hours per subject per week

^{*}hours quoted are per subject **not** per teacher

All written homework should include detailed **positive** comments to improve. There should also be a grade that is relevant to the final exam. Homework should present an opportunity for students to reflect on teacher's feedback. This should then enable students to make further progress based on the grades and comments made.

Homework grades must be recorded in a markbook; either electronic or paper. As a minimum the following must be included:

- Student's names
- Baseline data
- Nationality/EAL
- Their personal tutor's name
- SEN details where relevant
- Homework % grade
- Mock exams results

Heads of Year and Heads of Department need advance warning of students not completing homework. Therefore, teachers must use the college's discipline system for any students who do not complete homework on time, or to an acceptable standard. A Discipline Form on the MIS must be issued for non-

completion of homework. an acceptable standard.	A Concern Form must be issued for any student not completing homework to